

DISPLAY FIELD CREW GUIDE 2024

AS OF NOV 07, 2023

Headed up by **Wendell Whipple** **PRELIMINARY**

The **DISPLAY FIELD CREW LEADER** is responsible for organizing the Display Field Crew and ensuring that vehicles and vendors are safely guided to their spots on the field.

- * Starting in late January, the “BBTS Volunteer Committee” will be calling members to get volunteers for the various positions needed for a safe and successful BBTS.
- * The names of the 18 volunteers for the Display Field Crew will be sent to the **Display Field Crew Leader**.
- * It is up to the Display Field Crew Leader to discuss and assign a position and shift time for each Volunteer as the names are received from the “BBTS Volunteer Committee” . I am figuring two shifts. Care must be taken to ensure the physical abilities of the individual.
- * The Display field Positions include 2 Direction people,1 Vendor Monitor and 6 Parkers, for each shift. All Crew members will wear safety vests.
- * It is up to the Crew Leader to ensure that the Crew members have read and understand the Display Field Guidelines beforehand.
- * The Display Field Crew Leader is needed early and throughout the day of BBTS to position and oversee all of the members of the Display Field Crew.
- * The Display Field Crew Leader must also keep a list all of the volunteers.
- * Ideally the **DISPLAY FIELD CREW LEADER** will be a more or less permanent year to year position rather than trying to fill it every year as the rest of the Volunteer are..

The **Display Field Crew** includes the following Positions;

Use this guideline with the **BBTS DISPLAY FIELD CREW LOCATION diagram**.

➤ **DIRECTION PERSON (1) required per shift,,,,, DESCRPTION:**

- * Located at Left Turn into DISPLAY FIELD.
- * Tell the drivers to go to the **CLASS DIRECTION PERSON** at the center of the field for direction to their Class.
- * Keep Display Vehicles moving towards the Class Direction Person at the Center of the Display Field. Please keep an eye the amount of wear on the grass. Move traffic to the next Class row if the grass is being warn excessively.
- * Directs Vendors to Vendor Row and the **VENDOR MONITOR**.
- * First three Vendor spaces are reserved for Club Silent Auction, Regalia, and Membership Tents.
- * With the exception of Vendors, **ONLY BRITISH VEHICLES ALLOWED BEYOND THIS POINT.**
- * For safety reasons **WE CAN NOT ALLOW TRAILERS ON THE DISPLAY FIELD UNLESS THEY ARE VENDORS OR IF PREVIOUS ARRANGEMENTS HAVE BEEN MADE.**

➤ **VENDOR MONITOR** (1) required per shift, (maybe only one early shift??)

DESCRIPTION:

- * Vendor Monitor must be there early as vendors arrive EARLY 8:00 am ??
- * Vendor Spaces will be marked out at 20 (23) ft wide intervals.
- * The first Vendor spaces are reserved for ;
 - 1) Club Silent Auction Tent,
 - 2) Club Regalia
 - 3) Membership,,
 - 4) The next two MIGHT be Reserved for AS and Cardone. **TBD LATER**
- * Guide Vendors to the next open space or spaces according to "Stick-um" dots that were placed on their Headlight by the Entrance Crew... One dot = one space, two dots = two spaces etc.
- * Show the Vendor their space limit.
- * Remind Vendors to fill out Reg Form and bring it to the Reg Tent and pick up their Registration Packet.

➤ **CLASS DIRECTION PERSON** (1) required per shift,, **DESCRIPTION:**

- * Located at the **CENTER** the of the DISPLAY FIELD to direct Vehicles toward their proper Class where a Parker will direct them to their spot.
- * Directs Vendors to Vendor Row and the **VENDOR MONITOR**.

➤ **PARKERS** (6) required per shift **DESCRIPTION:**

- * Ideally, the Display Field will be divided in (6) quadrants with (1) parker per quadrant.
- * Parkers ensure that the display vehicles are directed to their proper Class.
- * Parkers will direct the owners to park the vehicles, aligning front wheels on the white line.
- * Use "Larger than Life" hand signals to direct the cars.
- * Always direct a car into its space from **BEHIND** its Class row and have them drive forward up to the white line,, **NEVER** try to bring it in front of its Class row and attempt to have the driver BACK into its space.
- * Remind drivers to fill out Reg Form and bring it to the Big White Reg Tent and pick up their Packet.
- * Please stay alert to ensure that cars are not wandering aimlessly through the Field.
- * If a Class has two rows, fill both rows evenly and allow space for Vendors to enter.
- * Keep Vendors from expanding too far into the Display Field. (23 ft limit??)
- * All vehicles will be parked facing west. (except for Rovers facing north)
- * MORGAN 3/4 Group will probably have a hospitality/picnic Land Rover set up in Vendor row at the end of the MORGAN CLASS near the east entrance to the display field.